



# Texas Scottish Festival & Highland Games

Maverick Stadium, Arlington Texas

Fred Stewart  
Vendor Chairman

[postmaster@texasscottishfestival.com](mailto:postmaster@texasscottishfestival.com)

817-480-8771

Dear Vendor:

The 32<sup>st</sup> Annual TEXAS SCOTTISH FESTIVAL will be held on May 11, 12 & 13th, 2018, Friday 5:00 p.m. to midnight, Saturday 9:00 a.m. to midnight and Sunday 9:00 a.m. to 6:00 p.m. Our venue has changed, we are now located in Decatur, Texas at the Wise County Fairgrounds. Everything will be new to all of us. For our returning, longtime, loyal, Vendors, we will make every effort to place you in what we think will be prime location. For those who have had a rolling deposit, you WILL have priority on locations.

Electricity is NOT available. If you need electricity you WILL need to bring your own generator.

Enclosed you will find the current Vendor Information Sheet and Vendor's Registration Form which has the schedule of fee's for the Festival.

**Vendor Locations will be prioritized by receipt date of your deposit, but confirmation will not be accomplished until the final payment is made and after April 15.**

We highly recommend early set-up. Spaces will be ready by 11:00 a.m. on Friday. You may setup on Thursday if prior arrangements are made with the Vendor Chairman.

**All motorized vehicles** must be off the field by 4:30 p.m. on Friday and 8:30 a.m. on Saturday -- **no exceptions**, small trailers may be parked behind your spot, space permitting. Vehicles will not be allowed on the field between 8:45 a.m. on Saturday and 6:00 p.m. on Sunday. The vehicle rule will be strictly enforced. Remember vendors have prime, highly visible locations and you must look appealing to the public.

You are expected to be setup and ready for business by Public Opening each day and remain open until 9:00 p.m. on Saturday and 6:00 p.m. on Sunday. Friday you may close early if you choose.

Security is provided, but ultimately you are responsible for the security of your own merchandise.

If you have any questions please email: [Vendors@TexasScots.com](mailto:Vendors@TexasScots.com) or telephone (817) 480-8771.

Thank You,

Fred Stewart  
TSF Vendor Chairman

[www.TexasScottishFestival.com](http://www.TexasScottishFestival.com)

# 2018 Vendor Information Sheet

Texas Scottish Festival & Highland Games

Wise County Fairgrounds - Decatur, Texas

May 11-13, 2018

**HOURS OF OPERATION** - Friday 5:00 pm to midnight, Saturday 9:00 am to midnight and Sunday 9:00 am to 6:00 pm.

**ELECTRICITY** – Electrical hook-ups are **not** available. Generators must be used. Noise and/or air pollution will not be tolerated.

**LIGHTING** – We ask that you stay open for business until 9:00 p.m. on Saturday. In this part of Texas, the sun sets at approximately 8:30 pm with twilight lasting until 9:00. There is field lighting that will be turned on and will provide some reflective illumination, but it is limited and in this new venue it's of an unknown quality.

**ITEMS For Sale** – In keeping with the theme of the festival, priority will be given to vendors whose items for sale are of a Scottish theme, Scottish origin, or particularly unique to Scotland or Celtic culture. **This includes prime locations!** ALL other vendors will be located with this in mind.

**PROGRAM ADVERTISEMENTS** – Place an ad in the festival program for a modest fee. Offer a coupon discount to attract customers to your tent. A fee schedule is included; see the 'Ad Rate Sheet'.

**FEES** – Fees are stated on the Vendor Registration form. Deposits are due by **February 28<sup>th</sup>** and final payment by **April 10<sup>th</sup>**. **No notice of final payment will be sent.** Checks or money orders are preferred. If you wish to pay by PayPal (credit card) that can be arranged for an additional fee of 4% to offset PayPal fees charged to TSF.

**CONFIRMATION OF LOCATION** - Location assignments will be made after April 15<sup>th</sup> and will be prioritized by date of deposit. Confirmation of your assigned location will be made by email only after final payment is made. This will be by email only so insure your email is legible on your registration form.

**SET-UP** – Vendor spaces will be ready by Friday 11:00 am, we highly recommend early setup. You may setup on Thursday if prior arrangements are made with the Vendor Chairman. The actual vendor areas are an unknown as we are still deciding on placement of all the areas, realistically, you'll find out upon arrival.

**MOTORIZED VEHICLES** - All motorized vehicles must be off the field by 4:30 pm – **no exceptions**. Small trailers may be allowed behind your spots, space permitting. Gates will reopen at 6:30 am Saturday for restocking. Vehicles will not be allowed on the field between 8:45 am Saturday and 6:00 pm Sunday. The vehicle rule will be **strictly enforced**.

**ENTRY** – There will be a separate entry for Vendors and Clans. Check-in will be accomplished there and you will receive your vendor packet and directions at that time. The standard number of tickets for the various sized spaces is stated on the Vendor Registration Form, **if you need more, let us know when you register**.

**COMBINED SPACES** – Multiple vendors may combine spaces for the purpose of rental of a common tent, however, you will each be responsible for your **FULL** individual vendor fee and each vendor must fill out a Registration Form.

**TENT RENTALS** – For tent rentals we recommend Alexander Tent Company of Dallas, Texas. Call them direct for rentals @ (972) 247-8556.

**TABLE RENTALS** – We will arrange for table rentals. Please indicate the number of tables needed on the Vendor Reservation form. These are heavy duty 8' tables @ \$20.00 per table. If arrangements are made for a tent rental directly from Alexander Tent Co. the tables may be rented directly from Alexander and not through TSF&HG.

**INSURANCE** – All vendors should carry liability insurance. In case of an accident in your area you will be liable for potential damages. Be Safe! A weekend policy is available through TSF&HG if you do not carry your own. Please allow 4 weeks to acquire policy.

**SECURITY** - Security is provided, but ultimately YOU are responsible for the security of your own merchandise.

**PARKING** – is free, a vendor pass will be in the vendor packet.

**RV PARKING** – At our new venue, we can now offer RV parking, free to our vendors, however, there are no hook-ups.

**ACCOMMODATIONS** – We have not made arrangements for a Host Hotel, however there are numerous accommodations in the Decatur area. [https://www.tripadvisor.com/Hotels-g55725-Decatur\\_Texas-Hotels.html](https://www.tripadvisor.com/Hotels-g55725-Decatur_Texas-Hotels.html)

If you have any questions please email: [Vendors@TexasScots.com](mailto:Vendors@TexasScots.com) or telephone (817) 480-8771.

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Wise County Fairgrounds, Decatur Texas

Fred Stewart, Vendor Chairman

[Vendors@TexasScots.com](mailto:Vendors@TexasScots.com)

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## Vendors Registration

### Arts & Crafts space

**\$300.00**

- 10' frontage (120 sq. feet)
- Handmade items or single item only--strictly enforced
- Two admission tickets for each day + parking pass

### Standard space

**\$500.00**

- 20' frontage (400 sq. feet)
- Three admission tickets for each day + parking pass

### Large Standard space

**\$650.00**

- 30' frontage (600 sq. feet)
- Four admission tickets for each day + parking pass

### Premier Large space {Call for pre-approval}

**\$750.00**

- 20'x40' corner space (800 sq. feet)
- Four admission tickets for each day + parking pass
- Two Friday BBQ tickets

**DEPOSIT** = 50% of fee \_\_\_\_\_

### **TABLES** –

Please reserve \_\_\_\_\_ tables @ \$20.00 each. (Tables must be paid in full w/deposit) \_\_\_\_\_

**Amount due by February 28<sup>th</sup> ✓**

\$ \_\_\_\_\_

**Final Payments are due by April 10<sup>th</sup>**

Vendor Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact name & Telephone \_\_\_\_\_

E Mail Address \_\_\_\_\_

Comments for TSF&HG \_\_\_\_\_

Make your **check** for Vendors fee's payable to: **Texas Scottish Festival** ---and mail to---

Texas Scottish Festival & Highland Games

1705 W. University Dr., Ste 108-110

McKinney, Texas 75069

OR pay by



see our website for more information