



Texas Scottish Festival & Highland Games

Wise County Fairgrounds, Decatur Texas

Fred Stewart
Vendor Chairman

postmaster@texasscottishfestival.com

or

vendors@texasscots.com
817.480.8771

Dear Vendor:

The 32th Annual TEXAS SCOTTISH FESTIVAL is a GO, and will be held on May 11, 12 & 13th, 2018. We have a NEW venue located northwest of Fort Worth in Decatur, Texas at the Wise County Fairgrounds. The address is 3101 FM 51 – Decatur, TX. 76234.

The hours of operation are remaining the same. Friday 5:00 pm to midnight, Saturday 9:00 am to midnight and Sunday 9:00 am to 6:00 pm. The actual vendor areas are an unknown as we are still deciding on placement of all the areas, realistically, you'll find out upon arrival.

Electricity is NOT going to be available! If you require or want electric, you will need to bring a generator.

Vendor Locations will be prioritized by receipt date of your deposit, confirmation will not be accomplished until after the final payment is received and not until after April 15th.

We highly recommend early set-up. Spaces will be ready by 11:00 a.m. on Friday. You may setup on Thursday if prior arrangements are made with the Vendor Chairman.

There will be a separate entry for Vendors and Clans located past (south) of the main entry. Check-in will be accomplished there and you will receive your vendor packet and directions at that time.

All motorized vehicles must be off the field by 4:30 p.m. on Friday and 8:30 a.m. on Saturday -- **no exceptions**. Because of the new venue trailers will not be allowed adjacent to your spots. Vehicles will not be allowed on the field between 8:45 a.m. on Saturday and 6:00 p.m. on Sunday. The vehicle rule will be strictly enforced. Remember vendors have the prime locations and you must look appealing to the public.

You are expected to be setup and ready for business by Public Opening each day and remain open until 9:00 p.m. on Saturday and 6:00 p.m. on Sunday. Friday you may close early if you choose.

Security is provided, but ultimately YOU are responsible for the security of your own merchandise.

Also because of the new venue we will now offer RV parking (free to vendors) inside the fair grounds.

If you have any questions please email: Vendors@texasscots.com or telephone (817) 480-8771.

Thank You,

A handwritten signature in black ink, appearing to read 'Fred Stewart'.

Fred Stewart
TSF Vendor Chairman

www.TexasScottishFestival.com

2018 Vendor Information Sheet

Texas Scottish Festival & Highland Games

Wise County Fairgrounds - Decatur, Texas

May 11-13, 2018

HOURS OF OPERATION - Friday 5:00 pm to midnight, Saturday 9:00 am to midnight and Sunday 9:00 am to 6:00 pm.

ELECTRICITY – Electrical hook-ups are **not** available. Generators must be used. Noise and/or air pollution will not be tolerated.

LIGHTING – We ask that you stay open for business until 9:00 p.m. on Saturday. In this part of Texas, the sun sets at approximately 8:30 pm with twilight lasting until 9:00. There is field lighting that will be turned on and will provide some reflective illumination, but it is limited and in this new venue it's of an unknown quality.

ITEMS For Sale – In keeping with the theme of the festival, priority will be given to vendors whose items for sale are of a Scottish theme, Scottish origin, or particularly unique to Scotland or Celtic culture. **This includes prime locations!** ALL other vendors will be located with this in mind.

PROGRAM ADVERTISEMENTS – Place an ad in the festival program for a modest fee. Offer a coupon discount to attract customers to your tent. A fee schedule is included; see the 'Ad Rate Sheet'.

FEES – Fees are stated on the Vendor Registration form. Deposits are due by **February 28th** and final payment by **April 10th**. **No notice of final payment will be sent.** Checks or money orders are preferred. If you wish to pay by PayPal (credit card) that can be arranged for an additional fee of 4% to offset PayPal fees charged to TSF.

CONFIRMATION OF LOCATION - Location assignments will be made after April 15th and will be prioritized by date of deposit. Confirmation of your assigned location will be made by email only after final payment is made. This will be by email only so insure your email is legible on your registration form.

SET-UP – Vendor spaces will be ready by Friday 11:00 am, we highly recommend early setup. You may setup on Thursday if prior arrangements are made with the Vendor Chairman. The actual vendor areas are an unknown as we are still deciding on placement of all the areas, realistically, you'll find out upon arrival.

MOTORIZED VEHICLES - All motorized vehicles must be off the field by 4:30 pm – **no exceptions**. Because of the new venue trailers will not be allowed adjacent to your spots. Gates will reopen at 6:30 am Saturday for restocking. Vehicles will not be allowed on the field between 8:45 am Saturday and 6:00 pm Sunday. The vehicle rule will be **strictly enforced**.

ENTRY – There will be a separate entry for Vendors and Clans located past (south) of the main entry. Check-in will be accomplished there and you will receive your vendor packet and directions at that time. The standard number of tickets for the various sized spaces is stated on the Vendor Registration Form, if you need more, let us know when you register.

COMBINED SPACES – Multiple vendors may combine spaces for the purpose of rental of a common tent, however, you will each be responsible for your **FULL** individual vendor fee and each vendor must fill out a Registration Form.

TENT RENTALS – For tent rentals we recommend Alexander Tent Company of Dallas, Texas. Call them direct for rentals @ (972) 247-8556.

TABLE RENTALS – We will arrange for table rentals. Please indicate the number of tables needed on the Vendor Reservation form. These are heavy duty 8' tables @ \$20.00 per table. If arrangements are made for a tent rental directly from Alexander Tent Co. the tables may be rented directly from Alexander and not through TSF&HG.

INSURANCE – All vendors should carry liability insurance. In case of an accident in your area you will be liable for potential damages. Be Safe! A weekend policy is available through TSF&HG if you do not carry your own. Please allow 4 weeks to acquire policy.

SECURITY - Security is provided, but ultimately YOU are responsible for the security of your own merchandise.

PARKING – is free, a vendor pass will be in the vendor packet.

RV PARKING – At our new venue, we can now offer RV parking, free to our vendors, however, there are no hook-ups.

ACCOMMODATIONS – We have not made arrangements for a Host Hotel, however there are numerous accommodations in the Decatur area. https://www.tripadvisor.com/Hotels-g55725-Decatur_Texas-Hotels.html

If you have any questions please email: Postmaster@TexasScottishFestival.com or telephone (817) 480-8771.

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Fred Stewart, Vendor Chairman

Postman@texasscottishfestival.com

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Vendors Registration

Arts & Crafts space

\$300.00

- 10' frontage (120 sq. feet)
- Handmade items or single item only--strictly enforced
- Two admission tickets for each day + parking pass

Standard space

\$500.00

- 20' frontage (400 sq. feet)
- Three admission tickets for each day + parking pass

Large Standard space

\$650.00

- 30' frontage (600 sq. feet)
- Four admission tickets for each day + parking pass

Premier Large space {Call for pre-approval}

\$750.00

- 20'x40' corner space (800 sq. feet)
- Four admission tickets for each day + parking pass
- Two Friday BBQ tickets

DEPOSIT = 50% of fee _____

TABLES –

Please reserve _____ tables @ \$20.00 each. (Tables must be paid in full w/deposit) _____

Deposit due by February 28th ✓

\$ _____

Final Payments are due by April 10th

Vendor Name _____

Address _____

City _____ State _____ Zip _____

Contact name & Telephone _____

E Mail Address _____

Comments for TSF&HG _____

Make your **check** for Vendors fee's payable to: **Texas Scottish Festival** ---and mail to---



Texas Scottish Festival & Highland Games
1705 West University Drive, Ste 108 - 110
McKinney, TX 75069

(*mail if sending check and/or email pdf to vendors@texasscots.com)